



HOLY CROSS CATHOLIC PRIMARY SCHOOL

PERSON SPECIFICATION

SENDCo (Special Educational Needs and Disabilities Coordinator)
and Designated Teacher for Looked After Children

CRITERIA	QUALITIES
Qualifications and training	<ul style="list-style-type: none"> ➤ Qualified teacher status ➤ National Award for SEN Co-ordination, or a willingness to complete it within 3 years of appointment ➤ Evidence of continued professional development ➤ Evidence of further study in a field relevant to pupils within SEND
Experience	<ul style="list-style-type: none"> ➤ Substantial teaching experience and a proven track record of success for all SEN pupil groups ➤ Experience of working at a whole-school level ➤ Demonstrable experience of working co-operatively with parents, teachers and other professionals. ➤ Involvement in self-evaluation and development planning ➤ Experience of conducting training/leading INSET
Skills and knowledge	<ul style="list-style-type: none"> ➤ Sound knowledge of the SEND Code of Practice ➤ Sound knowledge and understanding of the expectations within all the Primary phases including EYFS and the National Curriculum. ➤ Understanding of what makes 'quality first' teaching, and of effective intervention strategies ➤ Ability to plan and evaluate interventions ➤ Data analysis skills and the ability to use data to inform provision planning ➤ Effective communication and interpersonal skills ➤ Ability to build effective working relationships ➤ Ability to influence and negotiate ➤ Good record-keeping skills
Personal qualities	<ul style="list-style-type: none"> ➤ Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school ➤ Commitment to equal opportunities and securing good outcomes for pupils with SEN or a disability ➤ Ability to work under pressure and prioritise effectively ➤ Commitment to maintaining confidentiality at all times ➤ Commitment to safeguarding and equality