Holy Cross Catholic Primary School



Parent Handbook

English

An overview and guide to help parents support their child's learning in English

NEW NATIONAL CURRICULUM EXPECTATIONS

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Introduction

This booklet is designed to introduce and inform you of the age related expectations for the Reading, Grammar and Punctuation aspects of the new National Curriculum so that you can guide and support your child with their learning at home.

The key objectives for each year group are listed, along with ideas and activities to help your child further develop their English skills at home. The role of a parent or carer is essential in the development of English, particularly reading. Through reading, pupils have a chance to develop culturally, emotionally, intellectually socially and spiritually. Reading also enables pupils both to acquire knowledge and to build on what they already know.

The Department for Education states that the national curriculum for English aims to ensure that all pupils:

- Read easily, fluently and with good understanding.
- Develop the habit of reading widely and often, for both pleasure and information.
- Acquire a wide vocabulary, an understanding of grammar and knowledge of linguistic conventions for reading, writing and spoken language.
- Appreciate our rich and varied literary heritage.
- Write clearly, accurately and coherently, adapting their language and style in and for a range of context, purposes and audiences.
- Use discussion in order to learn; they should be able to elaborate and explain clearly their understanding and ideas.
- Are competent in the arts of speaking and listening, making formal presentations, demonstrating to others and participating in debate.

I hope that this booklet is a useful guide and tool to fully enable you to support your child's learning at
home.

Kind Regards,

Mrs Banks

English Leader

Reception

To achieve the Early Learning Goals, by the end of Reception your child should be able to:

Reading

- Read and understand simple sentences.
- Use phonic knowledge to decode regular words and read them aloud accurately.
- Read some common irregular words.
- Demonstrate an understanding when talking with others about what they have read.

Writing

- Use phonic knowledge to write words in ways which match their spoken sounds.
- Write some irregular common words.
- Write sentences which can be read by themselves and others.
- Spell some words correctly and make phonetically plausible attempts at others.



Ways to help your child at home:

Reading

- Help create a love if books and reading make story time fun!
- Let your child use the pictures in a book to tell you a story.
- Help your child to memorise a familiar story and 'tell' you the words on the page.
- Hunt for letters when out and about.
- Spot letters in books.
- Help your child to spot words they know if a book – Mum, Dad, dog or cat are often great words to start with.
- Help your child find words that they can sound out by themselves.
- Encourage your child to read everything books, cereal packets, signs, posters – whatever takes their fancy!

Writing

- Start writing on a big scale outdoors with a paint brush or chalk.
- Check and encourage your child to grip the tool correctly, using a pincer grip.
- Draw and copy patterns these will develop the writing motions of up and down strokes or rounds and diagonals.
- Let your child free write they can tell you 'what it says' – initially marks, then letters, having meaning.
- Encourage spelling by sounding out the letters.

Year 1 - Reading

By the end of Year 1 your child should be able to:

- Respond speedily with the correct sound to graphemes for all 40+ phonemes, including, where applicable, alternative sounds for graphemes.
- Read accurately by blending sounds in unfamiliar words.
- Read common exception words.
- Read aloud accurately books that are consistent with their developing phonic knowledge and that do not require them to use other strategies to work out words.

Develop pleasure in reading, motivation to read, vocabulary and understanding by:

- Listening to and discussing a wide range of poems, stories and non-fiction at a level beyond that at which they can read independently.
- Becoming very familiar with key stories, fairy stories and traditional tales.

Understands both the books they can already read accurately and fluently and those they listen to by:

- Checking that the text makes sense to them as they read.
- Correcting inaccurate reading, as they read.
- Discussing the significance of the title and events.
- Predicting what might happen on the basis of what has been read so far.

By the end of Y1, a child should be able to read all common graphemes and read unfamiliar words containing these graphemes, accurately and without undue hesitation by sounding them out in books that are matched closely to the level of word reading knowledge.

A child should be able to read many common words containing GPCs taught so far (e.g. shout, hand, stop, or dream) without needing to blend the sounds out loud first.

Reading of common exception words (e.g. you, could, many or people) should be secure, meaning a child can read them easily and automatically.

Ways to help your child at home:

- Initially, reading with your child is about reading to them. Model clear fluency and expression.
 Model how to read unknown words.
- Pretend that you are unable to read particular words within your child's phonic knowledge and ask them to read them to you.
- Play with magnetic letters on the fridge. Can they spell 'pan'?
- Ask your child to write the weekly shopping list.
- Put flour, salt, rice or sugar on a baking tray and spell out words together.
- Read a range of different texts recipe books, nursery rhymes, instruction manuals, leaflets for places you wish to visit, traditional tales.
- Play 'I spy' games.
- Show your child how to find information in a book rather than quickly finding it for them.
- Encourage your child to segment (break up)
 words into their sound parts and blend them
 (push them back together) to read the whole
 word.

Whilst you and your child read:

- Ask what is happening? Talk about what is happening in the pictures before you read the text. What can you see?
- Start in the middle of a book. What do you think has happened before this point? What makes you think that?
- Discuss the meaning of words. Use a dictionary together to get your child used to exploring words for themselves.
- Discuss alternative words. For example, 'Which word could the author have used that's a bit more exciting than big? Use a thesaurus together.
- Discuss the setting (where it takes place) of the story. Have you read another book with the same setting?
- Make predictions. What do you think will happen next? What makes you think that? If their prediction is way off the mark, model your own and give your reasons.
- Have you learnt anything whilst reading this book that you didn't know before? Pretend that you have learned a new fact and explain it.

Year 1 - Writing

By the end of Year 1 your child should be able to:

 Begin to form lower-case letters in the correct direction, starting and finishing in the right place.

Writes sentences by:

- Sequencing sentences to form short narratives.
- Re-reading what has been written to check that it makes sense.
- Spell words containing each of the 40+ phonemes already taught.
- Name the letters of the alphabet in order.
- Write from memory simple sentences dictated by the teacher that include words using the GPCs and common exception words taught so far.
- Begin to use capital letters, full stops, question marks and exclamation marks to demarcate sentences.

By the end of Y1 a child should be able to compose individual sentences orally and then write them down and be able to spell correctly many of the words covered in Y1 (see appendix 1 of the national curriculum document) as well as name the letters of the alphabet in order.

A child is able to make phonically-plausible attempts to spell words that have not yet been learnt and can form individual letters correctly.

A child is able to form letters correctly and confidently.

A child is beginning to use some of the distinctive features of standard English in their writing.

Ways to help your child at home:

- Play with magnetic letters on the fridge. Can they spell 'pan'?
- Ask your child to write the weekly shopping list.
- Put flour, salt, rice or sugar on a baking tray and spell out words together.
- Write a sentence together. Print your writing out in big lettering, including the full stop. Cut into individual words, including the full stop. Help your child to reproduce the sentence by rearranging the cards. As you do more of these, collect them and save them for future use.
- Build up and develop vocabulary and sentences by asking questions, e.g. Child: "It's my birthday today." Adult: "How old are you?" Child: "I am five." Adult: "It is your fifth birthday today." ... and so
- Transform sentence, orally first and then written, changing the words in well-known sentences.
 E.g. Jack and Jill went up the hill... Fred and Kath went down the mountain. Humpty Dumpty sat on a wall... Humpty Dumpty laid on a bed.

Try some of these websites:

https://www.roythezebra.com/readinggames/capital-letter-beginner-1.html

http://www.bbc.co.uk/schools/magickey/adventures/index.shtml

https://resources.hwb.wales.gov.uk/VTC/cap_letters_stops/eng/Introduction/default.htm



Year 2 - Reading

By the end of Year 2 your child should be able to:

- Read accurately by blending the sounds in words that contain the graphemes taught so far, recognising alternative sounds for graphemes.
- Read accurately words of two or more syllables that contain the same graphemes as above.
- Read most words quickly and accurately without overt sounding and blending, in a familiar text.
- Read aloud books closely matched to phonic knowledge, sounding out unfamiliar words accurately, automatically and without undue hesitation.
- Re-read books to build up fluency and confidence in word reading.

Develops pleasure in reading, motivation to read, vocabulary and understanding by:

- Listening to, discussing and expressing views about a wide range of contemporary and classic poetry, stories and non-fiction at a level beyond that at which they can read independently.
- Discussing the sequence of events in books and how items of information are related.
- Becoming increasingly familiar with, and retell, a wider range of stories, fairy stories and traditional tales.
- Being introduced to non-fiction books that are structured in different ways.

Understand both the books they can already read accurately and fluently and those that they listen to by:

- Checking that the text makes sense to them as they read and correcting inaccurate reading.
- Answering questions and predicting what might happen on the basis of what has been read so far.
- Participates in discussions about books, poems and other works that are read to them and those they can read for themselves, taking turns and listening to what others say.

By the end of Y2, a child should be able to read books written at an age-appropriate level accurately and at a speed that is sufficient for a child to focus on understanding what is read rather than on decoding individual words.

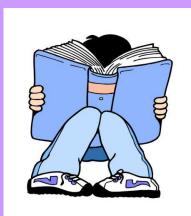
Ways to help your child at home:

Whilst your child reads:

- Talk about what can be inferred from the pictures before you read the text. What can you see? What are the characters' expressions showing?
- Discuss the meaning of words. Support for child with using a dictionary to explore words and their meanings.
- Discuss alternative words. E.g. 'Happy is a bit of a boring adjective, isn't it? What could we use instead?' Use a thesaurus.
- Make predictions and be able to justify them.
 What do you think will happen next? What makes you think that?
- Discuss the setting of the story. Have you read another book with the same setting? What about in a similar time period? Is it set in the present, past or future? How do you know?
- Have you learnt anything new whilst reading this book?

Ask your child:

- What does this word/ sentence tell you about...?
- Why did the author use the word...to describe...?
- Where/ when is this story/ poem set?
- Is this character good or bad? How can you tell?
- Is there a dilemma in the story? What is it? How is the dilemma resolved?
- Which character do we meet first?
- Who is your favourite character? Why?
- I've forgotten the story, what happens again



Year 2 - Writing

By the end of Year 2 your child should be able to:

- Write capital letters and digits of the correct size, orientation and relationship to one another and to lower case letters.
- Develop a positive attitude towards, and stamina for, writing, by writing for different purposes.
- Consider what is going to be written before beginning by encapsulating what they want to say, sentence by sentence.

Makes simple addition, revisions and corrections to writing by:

- Proof-reading to check for errors in spelling, grammar and punctuation.
- Segmenting spoken words into phonemes and representing these by graphemes, spelling many correctly.
- Learning new ways of spelling phonemes for which one or more spellings are already known, including a few common homophones.
- Use the suffixes -er, -est in adjectives and -ly to turn adjectives into adverbs.
- Constructs subordination (using when, if, that, because) and co-ordination (using or, and, but).
- Use the correct choice and consistent use of present and past tense throughout a written piece.
- Use capital letters, full stops, question marks and exclamation marks to demarcate sentences.
- Use commas to separate items in a list.

By the end of Y2 a child's motor skills should be sufficiently advanced for them to write down ideas they may be able to compose orally. Letters should be orientated correctly. They spell words in a phonically plausible way, even if sometimes incorrectly; they use ageappropriate vocabulary, grammar and punctuation concepts correctly.

Ways to help your child at home:

- Write a short piece of text with full stops in the wrong place. Read it through together. Does it sound right? Encourage your child to alter it by reading it through again and listening to hear when the sentence is complete. Correct accordingly.
- Print off a piece of text from a book, magazine or the internet. Go through this, highlighting all of the capital letters and full stops. Make a chart to record, "When do we use capital letters?" Do the same with question marks, exclamation marks or verbs or adjectives.
- Use the following sentence frame to help your child develop their understanding of more complex sentences. Draw your own and encourage your child to add to it:

article	adjective	noun	verb	adverb
The	black	cat	moved	silently.
An	old	duck	swam	slowly.
Some	smart	rings	shone	brightly.

- Give your child some sentence stems and conjunctions, e.g. The dog ran over the road... when, because, next, etc. Your child then composes appropriate endings.
- Give your child some sentence stem and encourage them to add more information to make them longer, e.g. The boy went to the park. The happy, young boy went to play with his friends at the huge, exciting park. Use the sentences below for inspiration if needed:

The fox had a tail.	The sea was calm.
The bat was squeaking.	We went on the slide.
An owl was flying.	I had an ice-cream.
The hedgehog has spikes.	At night time it is dark.

Try some activities on this website:

https://www.bbc.com/bitesize/subjects/zgkw2hv

Year 3 - Reading

By the end of Year 3 your child should be able to:

Develop a positive attitude to reading and understanding of what they read by:

- Listening to and discussing a wide range of fiction, poetry, plays, non-fiction and reference books or textbooks.
- Using dictionaries to check the meaning of words they have read.
- Identifying themes and conventions in a wide range of books.
- Read further exception words, noting the unusual correspondences between spelling and sound, and where these occur in the word.

Understands what they have read independently by:

- Drawing inferences by inferring characters' feelings, thoughts and motives from their actions, and justifying inferences with evidence.
- Predicting what might happen from details stated and implied.
- Retrieve and record information from nonfiction.

By the end of Y₃ a child should be able to justify their views about books written at an ageappropriate interest level.

A child is able to read the book accurately and at a speed that is sufficient for them to focus on understanding what they read rather than on decoding individual words.



Ways to help your child at home:

- Allow your child to experience lots of books on many different topics. This goes beyond the home reading book your child is given by the school.
- Encourage your child to attempt to pronounce new words they see and model the correct way for them.
- Broaden the vocabulary you use when speaking to your child and be prepared to clarify the meaning of a wider range of words.

- What do these words mean and why might the author have chosen them? Can you explain why?
- Can you think of another story with a similar theme/ opening/ ending?
- Why did the author choose this setting? Will it influence how the story develops?
- How is this character like someone you know in real life? Will they act in the same way?
- Explain how a character's feelings change throughout the story? How do you know?
- What is similar/ different about these two characters?
- How could this part of the text be improved?
- What does this word/ phrase/ sentence tell you about the character/ mood/ setting?
- By writing this way what effect has the author created?
- How has the author made you feel happy/ angry/ sad/ frustrated/ scared?
- Where/ when does the story take place?
- Which part of the story best describes...?
- What is the main point in this section of the text?
- Recap what has happened so far.
- Which is the most important point in this paragraph?

Year 3 - Writing

By the end of Year 3 your child should be able to:

- Organise paragraphs around a theme.
- Create settings, characters and plot in narratives.
- Proof-read for spelling and punctuation errors.
- Use the form 'a' or 'an' according to whether the next word begins with a consonant or a vowel.
 E.g. a rock, an egg.
- Express time, place and cause using conjunctions.
- Introduce inverted commas to punctuate direct speech.
- Use headings and sub-headings to aid presentation.
- Use the present perfect form of verbs instead of the simple past. E.g. 'He has gone out to play' in contrast to 'He went out to play'.

By the end of Y₃ a child should be able to write down their ideas with a reasonable degree of accuracy and with good sentence punctuation.

A child understands and applies the concepts of word structure.

A child is beginning to use joined handwriting throughout independent writing.

A child is beginning to understand the skills and processes that are essential for writing: that is, thinking aloud to explore and collect ideas, drafting, and re-reading to check the meaning is clear.

A child is beginning to understand how writing can be different from speech.



Ways to help your child at home:

- Take a page of writing (fiction or non-fiction) and put in 'under the microscope'. How many sentences are there? What type of sentences can you see? What sort of sentence does the author use first? How does that make you feel? What is the page about? What types of words are used?
- Look at selection of magazines, advertisements, newspapers or leaflets. Highlight the punctuation you can see. How many of each type can you see? Why have they been used? Can you find any exclamation marks? Why are they where they are? What emotion are they showing – surprise, anger, fear or anything else?
- Look at a short piece of film with the sound turned down (not too many characters). Look at the action and discuss what the characters might be saying to each other. What sort of mood are they in? How would they be talking shouting, whispering, grunting? Etc. Write out the dialogue using speech marks and the correct punctuation.
- Give your child the following sentences and ask them to underline the conjunctions:

I put on my shoes and I went out to play.

I can't eat my sweets until after dinner.

I can't go out tonight because I have to stay in and do my homework.

It had been a long time since I had last played football.

I was going to eat the sweets but I saved them for my sister.

She was nice to me although she wouldn't let me play with the Lego.

Try some of these websites:

https://resources.hwb.wales.gov.uk/VTC/sentence_detectives/eng/Introduction/default.htm

http://www.funenglishgames.com/punctuation.swf

http://www.sheppardsoftware.com/grammar/grammar_tutorial.htm

Year 4 - Reading

By the end of Year 4 your child should be able to:

- Apply a growing knowledge of root words, prefixes and suffixes – as listed in the appendix – both to read aloud and to understand the meaning of new words that are met.
- Listen to and discuss a wide range of fiction, poetry, plays, non-fiction and reference books or textbooks.
- Use dictionaries to check the meaning of words that have been read.
- Identify themes and conventions in a wide range of books.
- Read further exception words, noting the unusual correspondences between spelling and sound and where these occur in the word.
- Check that the text makes sense to the individual, discussing understanding and explain the meaning of words in context.
- Draw inferences such as inferring characters' feelings, thoughts and motives from their action and justifies inferences with evidence.
- Predict what might happen from details stated and implied.
- Identify main ideas drawn from more than one paragraph and summarise these.
- Retrieve and record information from nonfiction.

By the end of Y4, a child should be able to read aloud a wider range of poetry and books written at an age-appropriate interest level with accuracy and at a reasonable speaking pace.

A child has developed strategies to choose and read a wider range of books including authors that they may not have previously chosen.

In non-fiction, a child knows what information to look for before beginning and is clear about the task. The child can use contents pages and indexes to locate relevant information.

Ways to help your child at home:

- Give your child access to lots of books on many different topics and by a wide range of authors who write in differing styles. E.g. Roald Dahl, Michael Morpurgo, Julia Donaldson.
- Encourage your child to attempt to pronounce new words they see.
- Broaden the vocabulary you use when speaking to your child and be prepared to clarify the meaning of a wider range of words.
- Encourage your child to read silently to themselves but check their understanding of what they have read.

- What does this word/phrase/sentence tell you about the character/mood/setting?
- By writing this way what effect has the author created/did the author intend to create?
- How has the author made you/the character feel happy/sad/angry/frustrated?
- Where / when does the story take place?
- Find evidence in the text. Where in the text would you find...?
- Which part of the story best describes...?
- What is the main point in this section of the text?
- Recap what has happened so far in 20 words or less.
- Which is the most important point in this paragraph? Is it mentioned anywhere else?
- What do these words mean and why might the author have chosen them?
- Can you explain why...?
- Which words give you the impression that...?
- Can you think of another story with a similar theme/opening/ending?
- Why did the author choose this setting? Will it influence how the story develops?
- How is this character like someone you know in real life? Will they act in the same way?



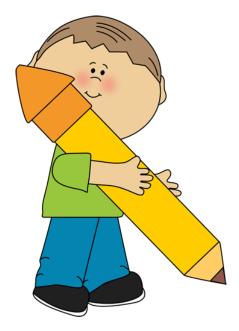
Year 4 - Writing

By the end of Year 4 your child should be able to:

- Organise paragraphs around a theme.
- Create settings, characters and plot, in narratives.
- Proof-read for spelling and punctuation errors.
- Write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far.
- Use standard English forms for verb inflections instead of local spoken forms.
- Use fronted adverbials.
- Choose an appropriate pronoun or noun within and across sentences to aid cohesion and avoid repetition.
- Use inverted commas and other punctuation to indicate direct speech.

By the end of Y4 a child should be able to write down ideas quickly. The grammar and punctuation should be broadly accurate.

A child understands the skills and processes that are essential for writing in order to enhance the effectiveness of what is written: that is, thinking aloud to explore and collect ideas, drafting and re-reading to check the meaning is clear, including doing so as the writing develops.



Ways to help your child at home:

- Give your child a root word and encourage them
 to find as many words from it as they can e.g.
 Wind winy, windier, windfall, windpipe,
 windscreen, window etc. Other words you could
 use are happy, rain, heavy etc.
- Work together to write fantastic descriptive poetry... Select a topic ... the sea. Player 1 thinks of three adjectives to describe the sea raging, crashing, sparkling... write them on pieces of card. Player 2 collects three more words encourage use of thesaurus. Carry taking it in turns to collect words and record on card. When you have enough arrange and rearrange them to build your poems; Try this with other types of topic.
- Read some sentences and try to identify the verb, noun, adjective, etc. By becoming familiar with these terms, your child will become more confident at using them.
- Children often say 'could of' and 'would of' when they mean 'could have' and 'would have'. Show your child the words in their full forms: 'could have' and 'would have', and get them to cross out the letters that are missing in the contracted form.
- Make up silly sentences to remember homophones. For example, 'We'll need a new wheel' or 'I write with my right hand'.

Try some of these websites:

http://www.sheppardsoftware.com/grammar/punctuation.htm

https://www.topmarks.co.uk/english-games/7-11-years/spelling-and-grammar

http://www.crickweb.co.uk/ks2literacy.html

Year 5 - Reading

By the end of Year 5 your child should be able to:

- Apply a growing knowledge of root words, prefixes and suffixes both to read aloud and to understand the meaning of new words that are met.
- Increase familiarity with a wide range of books including myths, legends and traditional stories, modern fiction, fiction from our literary heritage, and books from other cultures and traditions.
- Check that the book makes sense to the reader, discussing the individual's understanding and exploring the meaning of words in context.
- Summarise the main ideas drawn from more than one paragraph, identify key details that support the main ideas.
- Retrieve, record and present information from non-fiction.
- Participate in discussions about books that are read to the child and those that can be read independently.
- Provide reasoned justifications for their views about a book.

By the end of Y5 a child's reading should demonstrate increasing fluency across all subjects and not just in English.

A child understands the conventions of different types of writing such as the use of the first person in writing diaries and autobiographies.

A child understands some of the technical and other terms needed for discussing what is heard and read such as metaphor, simile, analogy, imagery, style and effect.

In using non-fiction, a child knows what information is needed to look for before beginning a task and knows how to use contents pages and indexes to locate information and applies these skills across the curriculum independently.

Ways to help your child at home:

- Read whole books to your child so that they can meet texts and authors they might not choose to read themselves.
- Expose your child to more than one account of the same event so that they can examine similarities and differences.
- Show your child different types of writing, such as diaries and autobiographies which are written in the first person.
- Teach your child how to use contents and index pages within reference books so that they can retrieve information.
- Allow your child to read texts they are genuinely interested in. E.g. comics, museum guides etc.

- What does this word/phrase/sentence tell you about the character/mood/setting?
- By writing this way what effect has the author created/did the author intend to create?
- Through whose eyes is this story told?
- Which part of the story best describes...? Find it.
- What is the main point in this section of the text?
- Recap what has happened so far in 20 words or less.
- Which is the most important point in this paragraph? Is it mentioned anywhere else?
- What do these words mean and why might the author have chosen them?
- Can you explain why...?
- Which words give you the impression that...?
- Can you think of another story with a similar theme/opening/ending?
- Why did the author choose this setting? Will it influence how the story develops?
- How is this character like someone you know in real life? Would they act in the same way?
- Explain how a character's feelings change throughout the story. How do you know?
- What are the clues that this character is liked/disliked/envied/feared/loved/hated?
- How could this part of the text be improved?
- What does the word... tell you about...? Does the author use another word to do the same?
- By writing in this way, what effect has the author created?
- Has the author been successful in their purpose/use of language? What makes you think

Year 5 - Writing

By the end of Year 5 your child should be able to:

Composition:

- Identify the audience for, and purpose of, the writing.
- Select the appropriate form and uses other similar writing as models for their own.
- Proof-read for spelling and punctuation errors.
- Ensure the consistent and correct use of tense throughout a piece of writing.
- Use further organisational and presentational devices to structure text and to guide the reader. E.g. headings, bullet points, underlining).
- Describe settings, characters and atmosphere.

SPaG:

- Convert nouns or adjectives into verbs using suffixes. E.g. -ate, -ise, -ify).
- Indicate degrees of possibility using adverbs (perhaps, surely) or modal verbs (might, should, will, must).
- Use devices to build cohesion within a paragraph (then, after that, this, firstly).
- Use commas to clarify meaning or avoid ambiguity.

By the end of Y5 a child should use accurate grammar and punctuation and begin to apply this when considering both audience and purpose.

A child understands the differences between standard English and non-standard English and can apply what has been learnt, for example, in writing dialogue for characters.



Ways to help your child at home:

- Practice making /writing alliterative sentences.
 Who can make the longest sentence? Rabbit...
 The ravishing rabbit rowed over the river and replaced his roller boots with red rock and roll rattles. Dictionaries help here!
- Practise sharing similes. Start with the most basic... as hot as..., as tall as..., the moon is like... Now ... extend the sentences – five words, six words and so on. Who can come up with the most complicated? ... as hot as the underground in July! Keep extending... as slow as an old tortoise whose battery has run down...
- Put together a collection of about ten completely unconnected nouns custard, hippo, sausage, Skegness, pimple, pencil, sunflower, photocopier, firework, slug. Tell your child they are going to write a sentence that is going to begin with either... although, because of, after, instead of, or despite of. At random give them two of the nouns. Now write your sentence, make sure that it is correctly punctuated and that it makes sense... Although the custard was hot and sweet, the hippo still managed to take a bath in it. or...
 Despite of eating a large slug for breakfast, the man cycled to Skegness.
- Use a comma when it will make it easier for your reader to understand what you are writing about. In
- other words, use a comma when, if you didn't use one, your reader might get confused.
- Is it really as simple as that? Well, let's test it out.
- With your adult, work out where commas are needed in these sentences:

Everyone brought flour milk eggs and sugar to class.

The Head teacher wants to see Jodie Susan Tom and Nora.

Come here Hilary.

My dog a black and white terrier is called Roxy.

"Sit down here" she said.

Whitstable a small town in Kent is five miles from Canterbury.

Try some of these websites:

https://gridclub.com/activities/comma-castle

http://www.funenglishgames.com/grammargames/prefixsuffix.html

Year 6 - Reading

By the end of Year 6 your child should be able to:

- Apply a growing knowledge of root words, prefixes and suffixes both to read aloud and to understand the meaning of new words that are met.
- Increase familiarity with a wide range of books, including myths, legends and traditional stories, modern fiction, fiction from our literary heritage, and books from other cultures and traditions.
- Check that the book makes sense to the reader, discussing the individual's understanding and exploring the meaning of words in context.
- Summarise the main ideas drawn from more than one paragraph, identifying key details that support the main ideas.
- Retrieve, record and present information from non-fiction.
- Participate in discussions about books that are read to the individual and those that can be read independently.
- Provide reasoned justifications for their views about a book.

By the end of Y6, a child's reading should be fluent and effortless across all subjects, not just in English.

A child understands the majority of terms needed for discussing what they hear and read such as metaphor, simile, analogy, imagery, style and effect.

A child applies the skills of information retrieval e.g. in reading history, geography and science textbooks, and in contexts where they are genuinely motivated to find out information, such as reading information leaflets before a gallery or museum visit or reading a theatre programme or review.



Ways to help your child at home:

- Teach your child the technical terms needed for discussing what they hear and read, such as metaphor, simile, analogy, imagery, style and effect
- Read whole books to your child so that they can meet texts and authors they might not choose to read themselves.
- Expose your child to more than one account of the same event so that they can examine similarities and differences.
- Show your child different types of writing, such as diaries and autobiographies which are written in the first person.
- Teach your child how to use contents and index pages within reference books so that they can retrieve information.
- Allow your child to read texts they are genuinely interested in. E.g. comics, museum guides etc.
- Provide your child with ample opportunities to access increasing challenging texts which explore a variety of themes.

- By writing this way what effect has the author created/did the author intend to create?
- Through whose eyes is this story told?
- Which part of the story best describes...? Find it.
- Which is the most important point in this paragraph? Is it mentioned anywhere else?
- What do these words mean and why might the author have chosen them?
- Which words give you the impression that...?
- Can you think of another story with a similar theme/opening/ending?
- Why did the author choose this setting? Will it influence how the story develops?
- How is this character like someone you know in real life? Would they act in the same way?
- Explain how a character's feelings change throughout the story. How do you know?
- What are the clues that this character is liked/disliked/envied/feared/loved/hated?
- How could this part of the text be improved?
- By writing in this way, what effect has the author created?
- Has the author been successful in their purpose/use of language? What makes you think that?

Year 6 - Writing

By the end of Year 6 your child should be able to:

Composition:

- Identify the audience for, and purpose of, the writing.
- Select the appropriate form and uses other similar writing as models for their own.
- Proof-read for spelling and punctuation errors.
- Ensure the consistent and correct use of tense throughout a piece of writing.
- Use further organisational and presentational devices to structure text and to guide the reader. E.g. headings, bullet points, underlining).
- Describe settings, characters and atmosphere.

SPaG:

- Use dictionaries to check the spelling and meaning of words.
- Understand and apply the difference between vocabulary typical of informal speech and vocabulary appropriate for formal speech and writing. E.g. find our – discover, ask for – request, go in – enter.
- Use the passive voice to affect the presentation of information in a sentence. E.g. 'I broke the widow in the greenhouse.' versus 'The window in the greenhouse was broken [by me]'
- Can use layout devices, such as headings, subheadings, columns, bullets or tables, to structure text.
- Use the colon to introduce a list.
- Punctuate bullet points to list information.

By the end of Y6 a child should be able to reflect an understanding of the audience for, and the purpose of, a piece of writing by selecting appropriate vocabulary and grammar.



Ways to help your child at home:

 Put in the speech marks and any commas, exclamation marks, question marks or capital letters that are needed in these sentences below:

don't do that he shouted. why not I asked him. because I don't like it he replied. tough luck I laughed.

that's not an answer he screamed I told him don't shout like that. he asked why not? I replied because I don't like it. he laughed tough luck then.

we both laughed and said enough let's go home

• Use an apostrophe to leave out a letter or letter where you can in some of the words below:

If you do not understand something, it is always best to ask for help. What would you do if you broke a finger? You would go to the doctor. He would treat the finger. He would give you good advice. If you did not listen to the doctor, you would be very silly. It is the same in school. We are here to learn things. So when we do not understand something, we should ask for help. That makes sense, does it not?

 We also use an apostrophe to show that something belongs to someone or to something.
 Put the apostrophes in the correct place in each sentence below:

Heres that boys pencil.

Thats my mothers best friend.

Both cars bumpers got dented.

Sallys jacket needs mending.

The birds wing is broken.

The childrens minibus has arrived.

Why is Davids sister crying?

The mices tails were cut off.

Who took the boys bicycles?

Try some of these websites:

https://resources.hwb.wales.gov.uk/VTC/apostrophes_possess/eng/Introduction/default.htm

https://www.grammar-monster.com/

Glossary of Terms

The following glossary includes all the technical grammatical terms your child will encounter, depending on their year group, as well as others that might be useful.

Term	Definition	Example
Active Voice	An active <u>verb</u> has its usual pattern	Active: The school arranged a visit.
	of <u>subject</u> and <u>object</u> (in contrast	
	with the <u>passive</u>).	Passive: A visit was arranged by the school.
Adjective	The surest way to identify	The pupils did some really good work. [adjective used
	adjectives is by the ways they can be used:	before a noun, to modify it]
	before a noun, to make the	Their work was good. [adjective used after the verb
	noun's meaning more specific (i.e. to <u>modify</u> the noun), or	be, as its complement]
	after the verb be, as its	Not adjectives:
	complement.	The lamp glowed. [verb]
	A di - ati - a - a - a - t la a - difi - d la -	It was such a bright <u>red!</u> [noun]
	Adjectives cannot be modified by other adjectives. This distinguishes	He spoke <u>loudly</u> . [adverb]
	them from nouns, which can be.	It was a French grammar book. [noun]
	Adjectives are sometimes called 'describing words' because they pick out single characteristics such as size or colour. This is often true, but it doesn't help to distinguish adjectives from other word classes, because verbs, nouns and adverbs can do the same thing.	
Adverb	The surest way to identify adverbs is by the ways they can be used: they can <u>modify</u> a <u>verb</u> , an	Joe <u>soon</u> started snoring <u>loudly</u> . [adverbs modifying the verbs started and snoring]
	adjective, another adverb or even a whole clause.	That match was <u>really</u> exciting! [adverb modifying the adjective exciting]
	Adverbs are sometimes said to describe manner or time. This is often true, but it doesn't help to	We don't get to play games <u>very</u> often. [adverb modifying the other adverb, often]
	distinguish adverbs from other word classes that can be used as adverbials, such as preposition	Fortunately, it didn't rain. [adverb modifying the whole clause 'it didn't rain' by commenting on it]
	phrases, noun phrases and	Not adverbs:
	subordinate clauses.	Bob went <u>up the stairs</u> . [preposition phrase used as adverbial]
		 She finished her work this evening. [noun phrase used as adverbial]
		 She finished when the teacher got cross. [subordinate clause used as adverbial]

Adverbial	An adverbial is a word or phrase that is used, like an adverb, to	The bus leaves in five minutes. [preposition phrase as adverbial: modifies leaves]
	modify a verb or clause. Of course, adverbs can be used as adverbials, but many other types of words and phrases can be used this way,	She promised to see him <u>last night</u> . [noun phrase modifying either promised or see, according to the intended meaning]
	including <u>preposition phrases</u> and <u>subordinate clauses</u> .	She worked until she had finished. [subordinate clause as adverbial]
Antonym	Two words are antonyms if their meanings are opposites.	hot – cold light – dark
		light – heavy
Apostrophe	Apostrophes have two completely different uses: • showing the place of missing	<u>I'm</u> going out and I <u>won't</u> be long. [showing missing letters]
	letters (e.g. I'm for I am) marking possessives (e.g. Hannah's mother).	Hannah's mother went to town in Justin's car. [marking possessives]
Article	The articles the (definite) and a or an (indefinite) are the most common type of determiner.	The dog found a bone in <u>an</u> old box.
Auxiliary Verb	The auxiliary verbs are: be, have, do and the modal verbs. They can be used to make questions and	They <u>are</u> winning the match. [be used in the progressive]
	negative statements. In addition:be is used in the progressive and passive	Have you finished your picture? [have used to make a question, and the perfect]
	 have is used in the perfect do is used to form questions and negative statements if no 	No, I <u>do</u> n't know him. [do used to make a negative; no other auxiliary is present]
	other auxiliary verb is present	Will you come with me or not? [modal verb will used to make a question about the other person's willingness]
Clause	A clause is a special type of <u>phrase</u> whose <u>head</u> is a <u>verb</u> . Clauses can	It was raining. [single-clause sentence]
	sometimes be complete sentences. Clauses may be <u>main</u> or <u>subordinate</u> .	It was raining but we were indoors. [two finite clauses]
	Traditionally, a clause had to have a	If you are coming to the party, please let us know. [finite subordinate clause inside a finite main clause]
	finite verb, but most modern grammarians also recognise non-finite clauses.	Jo went upstairs to play on her computer. [non-finite clause]
Cohesion	A text has cohesion if it is clear how the meanings of its parts fit together. <u>Cohesive devices</u> can help to do this.	A visit has been arranged for <u>Year 6</u> , to the <u>Mountain Peaks Field Study Centre</u> , leaving school at 9.30am. This is an overnight visit. <u>The centre</u> has beautiful grounds and a nature trail. During the afternoon, <u>the children</u> will follow the trail.
	In the example, there are repeated references to the same thing (shown by the different style pairings), and the logical relations,	,

	such as time and cause, between	
	different parts are clear.	
Cohesive device	Cohesive devices are words used to	Julia's dad bought her a football. <u>The f</u> ootball was
Coriesive device	show how the different parts of a	expensive! [determiner; refers us back to a particular
		football
	text fit together. In other words,	Tootbail
	they create <u>cohesion</u> .	loo was given a hike for Christmas. He liked it work
	Come avamples of sobasive	Joe was given a bike for Christmas. <u>He liked it very</u>
	Some examples of cohesive	much. [the pronouns refer back to Joe and the bike]
	devices are:	NATE III has read in read a social and the second of the second of
	determiners and pronouns,	We'll be going shopping <u>before</u> we go to the park.
	which can refer back to earlier	[conjunction; makes a relationship of time clear]
	words	Use affected walks resigned to be used to write for the provide
	conjunctions and adverbs,	I'm afraid we're going to have to wait for the next
	which can make relations	train. Meanwhile, we could have a cup of tea. [adverb;
	between words clear	refers back to the time of waiting]
	• <u>ellipsis</u> of expected words.	NATIONAL CONTRACTOR OF THE CON
		Where are you going? [] To school! [ellipsis of the
		expected words I'm going; links the answer back to
Camaniana	A sould enthick asset sould be	the question]
Complement	A verb's subject complement adds	She is our teacher. [adds more information about the
	more information about its <u>subject</u> ,	subject, she]
	and its object complement does	The commence of the first of the commence of t
	the same for its <u>object</u> .	They seem very competent. [adds more information
	The Physics and the state of the	about the subject, they]
	Unlike the verb's object, its	La construcción de la constitución
	complement may be an adjective.	Learning makes me <u>happy</u> . [adds more information
	The verb be normally has a	about the object, me]
Compound	complement.	blackbird blow dry booksbop iso group English
Compound,	A compound word contains at least	blackbird, blow-dry, bookshop, ice-cream, English
compounding	two root words in its morphology;	teacher, inkjet, one-eyed, bone-dry, baby-sit,
	e.g. whiteboard, superman.	daydream, outgrow
	Compounding is very important in	
Conjunction	English.	James bought a bat <u>and</u> ball. [links the words bat and
Conjunction	A conjunction links two words or	_
	phrases together.	ball as an equal pair]
	There are two main types of	Kylie is young <u>but</u> she can kick the ball hard. [links two
	conjunctions:	clauses as an equal pair]
	 <u>co-ordinating</u> conjunctions 	Ciauses as an equal pail]
	(e.g. and) link two words or	Everyone watches <u>when Kyle</u> does back-flips.
	phrases together as an equal	[introduces a subordinate clause]
	pair	[masoduces a subordinate clause]
	subordinating conjunctions	Joe can't practise kicking <u>because</u> he's injured.
	(e.g. when) introduce a	[introduces a subordinate clause]
	subordinate clause.	[masadaces a subordinate clause]
Consonant	A sound which is produced when	/p/ [flow of air stopped by the lips, then released]
Consonant	the speaker closes off or obstructs	191 [orr or all stopped by the lips, therreleased]
	the flow of air through the vocal	/t/ [flow of air stopped by the tongue touching the
	tract, usually using lips, tongue or	roof of the mouth, then released
	teeth.	100. or the mouth, therreleased
		/f/ [flow of air obstructed by the bottom lip touching
	Most of the letters of the alphabet	the top teeth]
	represent consonants. Only the	
	Trepresent consonants, Only the	

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	letters <i>a</i> , <i>e</i> , <i>i</i> , <i>o</i> , <i>u</i> and <i>y</i> can represent <u>vowel</u> sounds.	/s/ [flow of air obstructed by the tip of the tongue touching the gum line]
Co-ordination	Words or phrases are co-ordinated if they are linked as an equal pair by a co-ordinating conjunction (i.e. and, but, or).	Susan and Lola met in a café. [links the words Susan and Lola as an equal pair] They talked and drank tea for an hour. [links two
	In the examples on the right, the	clauses as an equal pair]
	co-ordinated elements are shown in bold, and the conjunction is underlined.	Susan got a bus but Lola walked. [links two clauses as an equal pair]
	The difference between co- ordination and <u>subordination</u> is	Not co-ordination: They ate <u>before</u> they met. [before introduces a subordinate clause]
	that, in subordination, the two linked elements are not equal.	
Determiner	A determiner specifies a noun as known or unknown, and it goes	the home team [article, specifies the team as known]
	before any modifiers (e.g. adjectives or other nouns).	a good team [article, specifies the team as unknown]
	Some examples of determiners are:	that pupil [demonstrative, known]
	 <u>articles</u> (the, a or an) demonstratives (e.g. this,	Julia's parents [possessive, known]
	those) • possessives (e.g. my, your)	some big boys [quantifier, unknown]
	• quantifiers (e.g. some, every).	Contrast: home <u>the</u> team, big <u>some</u> boys [both incorrect, because the determiner should come before other modifiers]
Digraph	A type of grapheme where two letters represent one phoneme.	The digraph <u>ea</u> in <u>ea</u> ch is pronounced /i:/.
	Sometimes, these two letters are	The digraph <u>sh</u> in <u>sh</u> ed is pronounced / ∫ /
	not next to one another; this is called a split digraph.	The split digraph <u>i–e</u> in <i>line</i> is pronounced /aɪ/.
Ellipsis	Ellipsis is the omission of a word or phrase which is expected and predictable.	Frankie waved to Ivana and <u>she</u> watched her drive away.
	•	She did it because she wanted to <u>do it</u> .
Finite verb	Every sentence typically has at least one verb which is either past	Lizzie <u>does</u> the dishes every day. [<u>present tense</u>]
	or present tense. Such verbs are called 'finite'. The imperative verb	Even Hana <u>did</u> the dishes yesterday. [past tense]
	in a command is also finite.	Do the dishes, Susan! [imperative]
	Verbs that are not finite, such as participles or infinitives, cannot stand on their own: they are linked	Not finite verbs:I have <u>done</u> them. [combined with the finite verb have]
	to another verb in the sentence.	I will do them. [combined with the finite verb will]
		I want to <u>do</u> them! [combined with the finite verb want]
Fronting, fronted	A word or phrase that normally comes after the <u>verb</u> may be	Before we begin, make sure you've got a pencil.

	moved before the verb: when this happens, we say it has been	[Without fronting: Make sure you've got a pencil before we begin.]
	'fronted'. For example, a fronted adverbial is an <u>adverbial</u> which has been moved before the verb.	The day after tomorrow, I'm visiting my granddad.
	When writing fronted phrases, we often follow them with a comma.	[Without fronting: I'm visiting my granddad the day after tomorrow.]
Future	Reference to future time can be marked in a number of different ways in English. All these ways	He <u>will leave</u> tomorrow. [present-tense will followed by infinitive leave]
	involve the use of a <u>present-tense</u> <u>verb</u> .	He <u>may leave</u> tomorrow. [present-tense may followed by infinitive leave]
	See also <u>tense</u> .	He <u>leaves</u> tomorrow. [present-tense leaves]
	Unlike many other languages (such as French, Spanish or Italian), English has no distinct 'future tense' form of the verb comparable with its <u>present</u> and <u>past</u> tenses.	He is going to leave tomorrow. [present tense is followed by going to plus the infinitive leave]
GPC	The links between letters, or	The grapheme s corresponds to the phoneme /s/ in
(Grapheme –	combinations of letters (graphemes) and the speech	the word see, but
phoneme	sounds (<u>phonemes</u>) that they	it corresponds to the phoneme /z/ in the word
correspondences	represent.	easy.
	In the English writing system, graphemes may correspond to different phonemes in different words.	
Grapheme	A letter, or combination of letters,	The grapheme t in the words ten, bet and ate
	that corresponds to a single	corresponds to the phoneme /t/.
	<u>phoneme</u> within a word.	The grapheme <u>ph</u> in the word dol <u>ph</u> in corresponds to the phoneme <u>/f/</u> .
Homonym	Two different words are homonyms if they both look exactly the same when written,	Has he <u>left</u> yet? Yes – he went through the door on the <u>left</u> .
	and sound exactly the same when pronounced.	The noise a dog makes is called a <u>bark</u> . Trees have <u>bark</u> .
Homophone	Two different words are	hear, here
	homophones if they sound exactly	
Infinitive	the same when pronounced. A verb's infinitive is the basic form	some, sum I want to walk.
minitive	used as the head-word in a	I Want to walk.
	dictionary (e.g. walk, be).	I will <u>be quiet.</u>
	Infinitives are often used:	
	after to	
	after modal verbs.	
Intransitive verb	A verb which does not need an	We all laughed.
	object in a sentence to complete its	We would like to stay longer, but we must leave.

	meaning is described as intransitive. See 'transitive verb'.	
Main clause	A sentence contains at least one clause which is not a subordinate clause; such a clause is a main	It was raining but the sun was shining. [two main clauses]
	clause. A main clause may contain any number of subordinate clauses.	The man who wrote it told me that it was true [one main clause containing two subordinate clauses.]
		She said, "It rained all day." [one main clause containing another.]
Modal verb	Modal verbs are used to change the meaning of other verbs. They	I can do this maths work by myself.
	can express meanings such as certainty, ability, or obligation. The	This ride may be too scary for you!
	main modal verbs are will, would, can, could, may, might, shall, should,	You should help your little brother.
	must and ought.	Is it going to rain? Yes, it might.
	A modal verb only has finite forms and has no suffixes (e.g. I sing – he sings, but not I must – he musts).	Canning swim is important. [not possible because can must be finite; contrast: Being able to swim is important, where being is not a modal verb]
Modify, modifier	One word or phrase modifies another by making its meaning more specific.	 In the phrase primary-school teacher: teacher is modified by primary-school (to mean a specific kind of teacher) school is modified by primary (to mean a specific
	Because the two words make a phrase, the 'modifier' is normally close to the modified word.	kind of school).
Morphology	A word's morphology is its internal make-up in terms of root words and suffixes or prefixes, as well as other kinds of change such as the change of mouse to mice.	dogs has the morphological make-up: dog + s. unhelpfulness has the morphological make-up: unhelpful + ness • where unhelpful = un + helpful
	Morphology may be used to produce different <u>inflections</u> of the same word (e.g. boy – boys), or entirely new words (e.g. boy – boyish) belonging to the same word family.	• and helpful = help + ful
	A word that contains two or more root words is a <u>compound</u> (e.g. news+paper, ice+cream).	
Noun	The surest way to identify nouns is by the ways they can be used after	Our dog bit the burglar on his behind!
	determiners such as the: for example, most nouns will fit into the frame "The matters	My big <u>brother</u> did an amazing <u>jump</u> on his <u>skateboard</u> .
	/matter."	Actions speak louder than words.
	Nouns are sometimes called 'naming words' because they name people, places and 'things'; this is	Not nouns:He's <u>behind</u> you! [this names a place, but is a preposition, not a noun]

	often true, but it doesn't help to	She can jump so high! [this names an action, but]
	distinguish nouns from other word	is a verb, not a noun]
	classes. For example, prepositions	sammen savotables shoots books two shoots at
	can name places and <u>verbs</u> can name 'things' such as actions.	common, countable: a <u>book</u> , <u>books</u> , two <u>chocolates</u> , one <u>day</u> , fewer <u>ideas</u>
	Nouns may be classified as	common, non-countable: money, some chocolate,
	common (e.g. boy, day) or proper (e.g. Ivan, Wednesday), and also as	less <u>imagination</u>
	countable (e.g. thing, boy) or non- countable (e.g. stuff, money). These classes can be recognised by the determiners they combine	proper, countable: <u>Marilyn</u> , <u>London</u> , <u>Wednesday</u>
Nove phase	with.	Adult force are inverse fadult mandifies force as adult
Noun phrase	A noun phrase is a <u>phrase</u> with a noun as its <u>head</u> , e.g. some foxes, foxes with bushy tails. Some	Adult foxes can jump. [adult modifies foxes, so adult belongs to the noun phrase]
	grammarians recognise one-word	Almost all healthy adult foxes in this area can jump.
	phrases, so that foxes are multiplying would contain the noun foxes acting as the head of the	[all the other words help to modify foxes, so they all belong to the noun phrase]
	noun phrase foxes.	
Object	An object is normally a <u>noun</u> ,	Year 2 designed <u>puppets</u> . [noun acting as object]
	<u>pronoun</u> or <u>noun phrase</u> that comes straight after the <u>verb</u> , and	I like <u>that</u> . [pronoun acting as object]
	shows what the verb is acting	
	upon.	Some people suggested <u>a pretty display</u> . [noun phrase acting as object]
	Objects can be turned into the	Contrast:
	subjects of a passive verb, and	A display was suggested. [object of active verb]
	cannot be <u>adjectives</u> (contrast with	becomes the subject of the passive verb]
	complements).	Year 2 designed pretty. [incorrect, because adjectives cannot be objects]
Participle	Verbs in English have two	He is walking to school. [present participle in a
·	participles, called 'present	progressive]
	participle' (e.g. walking, taking) and	
	'past participle' (e.g. walked, taken).	He has <u>taken</u> the bus to school. [past participle in a <u>perfect</u>]
	Unfortunately, these terms can be	The photo was taken in the rain. [past participle in a
	confusing to learners, because:	passive]
	they don't necessarily have anything to do with present or	
	anything to do with present or past time	
	 although past participles are 	
	used as <u>perfects</u> (e.g. has	
	eaten) they are also used as	
	passives (e.g. was eaten).	
Passive	The sentence It was eaten by our	A visit was <u>arranged</u> by the school.
	dog is the passive of Our dog ate it.	
	A passive is recognisable from:	Our cat got <u>run</u> over by a bus.
	 the past <u>participle</u> form eaten the normal <u>object</u> (it) turned 	Active versions:
	into the <u>subject</u>	The school arranged a visit.
	mes are <u>subject</u>	e series arranged a risid

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	 the normal subject (our dog) turned into an optional preposition phrase with by as its head the verb be(was), or some other verb such as get. Contrast active. A verb is not 'passive' just because it has a passive meaning: it must be the passive version of an active 	 A bus ran over our cat. Not passive: He received a warning. [past tense, active received] We had an accident. [past tense, active had]
Past tense	verb. Verbs in the past tense are commonly used to: talk about the past talk about imagined situations make a request sound more	Tom and Chris <u>showed</u> me their new TV. [names an event in the past] Antonio <u>went</u> on holiday to Brazil. [names an event in the past; irregular past of go]
	polite. Most verbs take a <u>suffix</u> –ed, to form their past tense, but many commonly-used verbs are irregular. See also <u>tense</u> .	I wish I had a puppy. [names an imagined situation, not a situation in the past] I was hoping you'd help tomorrow. [makes an implied request sound more polite]
Perfect	The perfect form of a verb generally calls attention to the consequences of a prior event; for example, he has gone to lunch implies that he is still away, in contrast with he went to lunch. 'Had gone to lunch' takes a past time point (i.e. when we arrived) as its reference point and is another way of establishing time relations in a text. The perfect tense is formed by: • turning the verb into its past participle inflection • adding a form of the verb have before it. It can also be combined with the progressive (e.g. he has been going).	She has downloaded some songs. [present perfect; now she has some songs] I had eaten lunch when you came. [past perfect; I wasn't hungry when you came]
Phoneme	A phoneme is the smallest unit of sound that signals a distinct, contrasting meaning. For example: • /t/ contrasts with /k/ to signal the difference between tap and cap	The word cat has three letters and three phonemes: /kæt/ The word catch has five letters and three phonemes: /kaʧ/
	/t/ contrasts with /l/ to signal the difference between bought and ball.	The word caught has six letters and three phonemes: /ko:t/

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	It is this contrast in meaning that	
	tells us there are two distinct	
	phonemes at work.	
	There are around 44 phonemes in	
	English; the exact number depends	
	on regional accents. A single	
	phoneme may be represented in	
	writing by one, two, three or four	
	letters constituting a single	
	grapheme.	
Phrase	A phrase is a group of words that	She waved to her mother. [a noun phrase, with the
	are grammatically connected so	noun mother as its head]
	that they stay together, and that	-
	expand a single word, called the	She waved to her mother. [a preposition phrase, with
	-	=
	'head'. The phrase is a <u>noun phrase</u>	the preposition to as its head]
	if its head is a noun, a <u>preposition</u>	
	<u>phrase</u> if its head is a preposition,	<u>She waved to her mother</u> . [a clause, with the verb
	and so on; but if the head is a <u>verb</u> ,	waved as its head]
	the phrase is called a <u>clause</u> .	
	Phrases can be made up of other	
	phrases.	
Plural	A plural <u>noun</u> normally has a <u>suffix</u>	dogs [more than one dog]; boxes [more than one
	-s or -es and means 'more than	box
	one'.	50/1
	one.	mice [more than one mouse]
	There are a few nouns with	mice [more trial one mouse]
	different morphology in the plural	
	(e.g. mice, formulae).	
Possessive	A possessive can be:	Tariq's book [Tariq has the book]
	a <u>noun</u> followed by an	
	<u>apostrophe</u> , with or without s	The boys' arrival [the boys arrive]
	• a possessive <u>pronoun</u> .	
		His obituary [the obituary is about him]
	The relation expressed by a	
	possessive goes well beyond	That essay is mine. [I wrote the essay]
	ordinary ideas of 'possession'. A	, , , , , , , , , , , , , , , , , , , ,
	possessive may act as a	
	determiner.	
Prefix	A prefix is added at the beginning	overtake, disappear
LICHA	of a <u>word</u> in order to turn it into	overtune, uisuppeui
	another word.	
	Cartanata (C	
	Contrast suffix.	
Preposition	A preposition links a following	Tom waved goodbye <u>to</u> Christy.
	noun, pronoun or noun phrase to	
	some other word in the sentence.	She'll be back <u>from</u> Australia <u>in</u> two weeks.
	Prepositions often describe	I haven't seen my dog <u>since</u> this morning.
	locations or directions, but can	
	describe other things, such as	Contrast: I'm going, since no-one wants me here!
	relations of time.	[conjunction: links two clauses]
		_
-	•	

	Words like before or since can act	
	*	
	either as prepositions or as	
D	conjunctions.	He was to be all
Preposition	A preposition phrase has a	He was <u>in bed</u> .
phrase	preposition as its head followed by	Local theory from the month
	a noun, pronoun or noun phrase.	I met them <u>after the party</u> .
Present tense	<u>Verbs</u> in the present tense are	Jamal goes to the pool every day. [describes a habit
	commonly used to:	that exists now]
	talk about the present	
	• talk about the <u>future</u> .	He <u>can</u> swim. [describes a state that is true now]
	They may take a suffix –s	The bus <u>arrives</u> at three. [scheduled now]
	(depending on the <u>subject</u>).	
		My friends <u>are</u> coming to play. [describes a plan in
	See also <u>tense</u> .	progress now]
Progressive	The progressive (also known as the	Michael is singing in the store room. [present
	'continuous') form of a <u>verb</u>	progressive]
	generally describes events in	
	progress. It is formed by combining	Amanda <u>was making</u> a patchwork quilt. [past
	the verb's present <u>participle</u> (e.g.	progressive]
	singing) with a form of the verb be	
	(e.g. he was singing). The	Molly <u>had been practising</u> for an hour when I called.
	progressive can also be combined	[past perfect progressive]
	with the <u>perfect</u> (e.g. he has been	
	singing).	
Pronoun	Pronouns are normally used like	Amanda waved to Michael. She waved to him.
	nouns, except that:	
	they are grammatically more	John's mother is over there. <u>His</u> mother is over there.
	specialised	
	• it is harder to modify them	The visit will be an overnight visit . This will be an
		overnight visit .
	In the examples, each sentence is	
	written twice: once with nouns,	Simon is the person: Simon broke it. He is the one
	and once with pronouns	who broke it.
	(underlined). Where the same	
	thing is being talked about, the	
	words are shown in bold.	
Punctuation	Punctuation includes any	<u>"I'</u> m going out, Sue, and <u>I</u> won't be long," <u>M</u> um said.
	conventional features of writing	
	other than spelling and general	
	layout: the standard punctuation	
	marks.,;:?!()""', and also	
	word-spaces, capital letters,	
	apostrophes, paragraph breaks	
	and bullet points. One important	
	role of punctuation is to indicate	
	sentence boundaries.	
Relative clause		That's the how who lives near school Twho refers
neiative ciause	A relative clause is a special type of	That's the boy who lives near school. [who refers
	subordinate clause that modifies a	back to boy]
	noun. It often does this by using a	The main that I was were a back fath or out on head .
	relative <u>pronoun</u> such as who or	The prize that I won was a book. [that refers back to
	that to refer back to that noun,	prize]
	though the relative pronoun <i>that</i> is	
1	often omitted.	

	A relative clause may also be	The prize I won was a book. [the pronoun that is omitted]
	attached to a <u>clause</u> . In that case, the pronoun refers back to the whole clause, rather than referring back to a noun.	Tom broke the game, which annoyed Ali. [which refers back to the whole clause]
	In the examples, the relative clauses are underlined, and both the pronouns and the words they refer back to are in bold.	
Root word	Morphology breaks words down into root words, which can stand alone, and suffixes or prefixes which can't. For example, help is the root word for other words in its word family such as helpful and helpless, and also for its inflections such as helping. Compound words (e.g. help-desk) contain two or more root words. When looking in a dictionary, we sometimes have to look for the root word (or words) of the word we are interested in.	played [the root word is play] unfair [the root word is fair] football [the root words are foot and ball]
Schwa	The name of a vowel sound that is found only in unstressed positions in English. It is the most common vowel sound in English. It is written as /ə/ in the International Phonetic Alphabet. In the English writing system, it can be written in many different ways. /ə/	/əlɒŋ/ [along] /bʌtə/ [butter] /dɒktə/ [doctor]
Sentence	A sentence is a group of words which are grammatically connected to each other but not to any words outside the sentence. The form of a sentence's main clause shows whether it is being used as a statement, a question, a command or an exclamation. A sentence may consist of a single clause or it may contain several clauses held together by subordination or co-ordination. Classifying sentences as 'simple', 'complex' or 'compound' can be confusing, because a 'simple' sentence may be complicated, and a 'complex' one may be	John went to his friend's house. He stayed there till tea-time. John went to his friend's house, he stayed there till tea-time. [This is a 'comma splice', a common error in which a comma is used where either a full stop or a semi-colon is needed to indicate the lack of any grammatical connection between the two clauses.] You are my friend. [statement] Are you my friend? [question] Be my friend! [command] What a good friend you are! [exclamation]

	straightforward The terms (single	William went home on his hike to his goldfish and his
	straightforward. The terms 'single- clause sentence' and 'multi-clause sentence' may be more helpful.	William went home on his bike to his goldfish and his current library book about pets. [single-clause sentence]
		She went shopping but took back everything she had bought because she didn't like any of it. [multi-clause sentence]
Standard English	Standard English can be recognised by the use of a very small range of forms such as those books, I did it and I wasn't doing anything (rather than their non-Standard equivalents); it is not limited to any	I did it because they were not willing to undertake any more work on those houses. [formal Standard English] I did it cos they wouldn't do any more work on those houses. [casual Standard English]
	particular accent. It is the variety of English which is used, with only minor variation, as a major world language. Some people use Standard English all the time, in all situations from the most casual to	I done it cos they wouldn't do no more work on them houses. [casual non-Standard English]
	the most formal, so it covers most registers. The aim of the national curriculum is that everyone should be able to use Standard English as needed in writing and in relatively formal speaking.	
Stress	A <u>syllable</u> is stressed if it is pronounced more forcefully than the syllables next to it. The other syllables are unstressed.	a <u>bout</u> <u>vis</u> it
Subject	The subject of a verb is normally the noun, noun phrase or pronoun	<u>Mary's mother</u> went out.
	that names the 'do-er' or 'be-er'. The subject's normal position is:	That is uncertain.
	• just before the <u>verb</u> in a statement	The children will study the animals.
	• just after the <u>auxiliary verb</u> , in a question.	Will <u>the children</u> study the animals?
	Unlike the verb's <u>object</u> and <u>complement</u> , the subject can determine the form of the verb (e.g. I am, <u>you</u> are).	
Subjunctive	In some languages, the <u>inflections</u> of a <u>verb</u> include a large range of special forms which are used	The school requires that all pupils <u>be</u> honest. The school rules demand that pupils not <u>enter</u> the gym
	typically in <u>subordinate clauses</u> , and are called 'subjunctives'.	at lunchtime.
	English has very few such forms and those it has tend to be used in rather formal styles.	If Zoë <u>were</u> the class president, things would be much better.
Subordinate,	A subordinate word or phrase tells	big dogs [big is subordinate to dogs]
subordination	us more about the meaning of the word it is subordinate to. Subordination can be thought of as	Big dogs need long walks. [big dogs and long walks are subordinate to need]

	 an unequal relationship between a subordinate word and a main word. For example: an adjective is subordinate to the noun it modifies subjects and objects are subordinate to their verbs. Subordination is much more common than the equal relationship of co-ordination. See also subordinate clause. 	We can watch TV when we've finished. [when we've finished is subordinate to watch]
Subordinate	A clause which is subordinate to	That's the street where Ben lives. [relative clause;
clause	some other part of the same	modifies street]
	sentence is a subordinate clause; for example, in The apple that I ate was sour, the clause that I ate is subordinate to apple (which it	He watched her <u>as she disappeared</u> . [<u>adverbial</u> ; modifies watched]
	<u>modifies</u>). Subordinate clauses contrast with <u>co-ordinate</u> clauses	What you said was very nice. [acts as subject of was]
	as in It was sour but looked very tasty. (Contrast: main clause)	She noticed <u>an hour had passed</u> . [acts as <u>object</u> of noticed]
	However, clauses that are directly quoted as direct speech are not subordinate clauses.	Not subordinate: He shouted, "Look out!"
Suffix	A suffix is an 'ending', used at the	call – call <u>ed</u>
	end of one word to turn it into	
	another word. Unlike <u>root words</u> , suffixes cannot stand on their own	teach – teach <u>er</u> [turns a <u>verb</u> into a <u>noun</u>]
	as a complete word.	terror – terror <u>ise</u> [turns a noun into a verb]
	Contrast <u>prefix</u> .	green – green <u>ish</u> [leaves <u>word class</u> unchanged]
Syllable	A syllable sounds like a beat in a	Cat has one syllable.
	word. Syllables consist of at least	Faire has to english as
	one <u>vowel</u> , and possibly one or more <u>consonants</u> .	Fairy has two syllables.
	orc <u>components</u> .	Hippopotamus has five syllables.
Synonym	Two words are synonyms if they	talk – speak
	have the same meaning, or similar	
	meanings. Contrast <u>antonym</u> .	old – elderly
Tense	In English, tense is the choice	He <u>studies</u> . [present tense – present time]
	between <u>present</u> and <u>past verbs</u> , which is special because it is	He studied vesterday [past tops a past time]
	signalled by inflections and	He <u>studied</u> yesterday. [past tense – past time]
	normally indicates differences of	He <u>studies</u> tomorrow, or else! [present tense – future
	time. In contrast, languages like	time]
	French, Spanish and Italian, have	_
	three or more distinct tense forms,	He <u>may study</u> tomorrow. [present tense + infinitive –
	including a future tense. (See also:	future time]
	future.)	He <u>plans</u> to <u>study</u> tomorrow. [present tense + infinitive – future time]

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	The simple tenses (present and	ICh ataile I am ann a la I a la 1966 a 15
	past) may be combined in English	If he <u>studied</u> tomorrow, he'd see the difference! [past
Transitive verb	with the <u>perfect</u> and <u>progressive</u> .	tense – imagined future]
Transitive verb	A transitive verb takes at least one	He <u>loves</u> Juliet.
	object in a sentence to complete its	Character de Fault la de manage
	meaning, in contrast to an	She <u>understands</u> English grammar.
Tul and to	intransitive verb, which does not.	Distriction of the body
Trigraph	A type of grapheme where three	H <u>igh</u> , p <u>ure,</u> pa <u>tch</u> , he <u>dge</u>
I I a di a di a di a	letters represent one <u>phoneme</u> .	
Unstressed	See <u>stressed</u> .	
Verb	The surest way to identify verbs is by the ways they can be used: they	He <u>lives</u> in Birmingham. [present tense]
	can usually have a <u>tense</u> , either	The teacher <u>wrote</u> a song for the class. [past tense]
	present or past (see also future).	The teacher <u>in occ</u> usong for the class [past tense]
		He <u>likes</u> chocolate. [present tense; not an action]
	Verbs are sometimes called 'doing	
	words' because many verbs name	He knew my father. [past tense; not an action]
	an action that someone does; while	
	this can be a way of recognising	Not verbs:
	verbs, it doesn't distinguish verbs	The <u>walk</u> to Helena's house will take an hour.
	from nouns (which can also name	[noun]
	actions). Moreover, many verbs	All that <u>surfing</u> makes Maeve so sleepy! [noun]
	name states or feelings rather than	, , , , , , , , , , , , , , , , , , , ,
	actions.	
	Verbs can be classified in various	
	ways: for example, as <u>auxiliary</u> , or	
	modal; as transitive or intransitive;	
	and as states or events.	
Vowel	A vowel is a speech sound which is	
	produced without any closure or	
	obstruction of the vocal tract.	
	Vowels can form <u>syllables</u> by	
	themselves, or they may combine	
	with consonants.	
	with consonants.	
	In the English writing system, the	
	letters a, e, i, o, u and y can	
	represent vowels.	
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