



PERSON SPECIFICATION

JOB TITLE: Learning Support Assistant

E	= ESSENTIAL
D	= DESIRABLE
	1. EXPERIENCE, direct work experience, other relevant experience.
E	A range of experience working in a school environment
E	Experience of working in Key Stage 2
E	Clerical/Administrative Duties
	2. KNOWLEDGE, without which the job cannot be done effectively.
E	Policies and Practices of Schools and relevant legislation in particular Safeguarding and Child Protection
E	Understanding of the National Curriculum
E	Good understanding of Child Development
	3. SKILLS & ABILITIES, Essential/Capable of doing, Desirable/Able to train.
E	Planning, delivering and resourcing learning activities under the direction of the teacher
E	Differentiate delivery of learning activities
E	Monitoring/Assessing learning and providing feedback to the teacher accordingly
E	Accurate and timely record keeping
E	Good behaviour management: working within school policy
E	Team work, understanding roles and responsibilities and own position
E	Self-evaluate learning needs and actively seeking learning opportunities
E	Using a range of ICT to support learning as well as classroom administration
	4. QUALIFICATIONS, TRAINING & EXPERIENCE, also identify training to be given.
E	NVQ Level 3 or equivalent
D	First Aid Certificate (1 day) or equivalent
E	National curriculum Training
E	English and Maths GCSE Grade C or above or equivalent
D	Paediatric First Aid / First Aid at Work (3 day course)
	5. PERSONALITY, SOCIAL SKILLS, Relationships, thinking style, disposition.
E	Good relationship with pupils and parents/carers: acting as a role model
E	Positive relationships with colleagues throughout the school
E	Resourceful, positive attitude
E	Good Team Player